



X	President & One Year Director: Erin Newberry		Treasurer: Georgia Snodgrass
X	Vice President & Two Year Director: Christie Saenz	X	Secretary: Matthew McGee
	Education Chair: Joyce Labus	X	PDC Chair: Yvonne Long
X	Young Professional Chair: Brad Bujan		Awards & Nomination Chair: Mark Schulze
X	Membership Chair: Kyle R. Schroeder	X	Members: Chris Fails, Jeff Ratliff

Members who attended are marked with an "x"

Call to Order: Meeting called to order by Erin Newberry at 12:30 pm

Previous Meeting Minutes: Minutes from September 1, 2016 were previously e-mailed to all board members and copies were provided at this meeting. Christie Saenz motioned to approve the minutes and Erin Newberry seconded the motion. The motion passed unanimously by those at the meeting.

OFFICER AND COMMITTEE REPORTS

Region 2 Update:

2017 Spring Forum: Erin Newberry reminded everyone at the meeting that it will be April 5-7, 2017 in Tulsa, Oklahoma.

2018 Spring Forum – Hosted by Chapter 39: Erin Newberry discussed that as of now this forum will be in conjunction with the transportation symposium. Christie Saenz asked if she would be expected to set up the speaker, but Erin Newberry believes Housman and Associates would be responsible for coordinating everything.

2017 International Education Conference in Anchorage, Alaska: Erin Newberry informed everyone at the meeting that the hotel rooms are now available to reserve. The Region 2 board members Erin spoke to will be staying at the Hilton Anchorage if Chapter 39 wanted to stay at the Hilton as well. Erin Newberry encouraged everyone attending International to get their rooms booked soon before they are completely reserved. At this time, Chapter 39 will be covering expenses for just the 1 and 2 Year Directors, but after the first of the year we can review our financials to see if we can subsidize travel expenses for other board members.

Treasurers Report: Erin Newberry provided an update that the chapter has a checking account balance of approximately \$37,000. We are still waiting on Joyce Labus to provide the final expenses and profit from the Eminent Domain Seminar held in September. At this time, we are not aware if Joyce has invoiced TXDOT for their registrants.

Education Committee: Course 700: Five individuals are currently signed up for the course. Eminent Domain Seminar: TXDOT still needs to be invoiced and the payout to Austin needs to be completed.

Membership Committee: Kyle stated we have two new members and would be presenting the certificates and membership pins at the October luncheon.

Professional Development: Erin Newberry stated that on a recent Leadership Conference Call, the IRWA Credentialing Committee provided a recommendation to the IGS regarding course expirations for credentialing purposes. At the 2016 International Education Conference, the IRWA BOD voted to ask the Credentialing Committee to come up with a new recommendation as the recommendation at the time, five years, was not approved by voting BOD's. The new recommendation is that 10 years be allowed beyond the RWA level to take courses towards an RWP or SR/WA certification and there will be no time limit or expiration for RWA courses or certification with the exception of Ethics.

Erin forwarded copies of the Leadership Call agenda and documents to all board and committee members.

Young Professional Committee: Brad Bujan discussed that as of October 6th, 14 chapter members have RSVP'd to the Chapter Bowling Social. All RSVP's are needed by October 21st to get the final head count to reserve the bowling lanes.

Website Updates: No updates.

NEW BUSINESS

Chapter 39A: Erin informed the board Chapter 39A members have been merged into Chapter 39's membership roster and are now part of Chapter 39. Erin also stated that Jim Oliveros with RMO is interested in coordinating and hosting a meeting in Corpus Christi, TX to welcome our new members from Chapter 39A. RMO will coordinate the date, location, and presenter. Jim will get back with the board on a date once he has reached out to the members of 39A.

Conference call from HQ on October 6, 2016 - Association Priorities for 2017-2019:

Erin Newberry discussed some of the organizations priorities below:

- 1) IRWA Mission statement and purpose – look for updates in future e-mails and our magazine
- 2) Re-brand the IRWA and focus on "Infrastructure and Real Estate";
- 3) IEC to be more involved with Chapters;
- 4) Expand the Young Professions segment;
- 5) Capture a new category of professionals, "Emerging Leaders" ages from 36-55.

Audio/ Visual Equipment: Christie Saenz requested to spend \$55 to purchase a "presentation clicker". Erin Newberry motioned to allow Christie Saenz to spend \$55 to purchase a "presentation clicker" to be used by our speakers during chapter luncheons. Brad Bujan seconded the motion. The motion passed unanimously by those at the meeting.

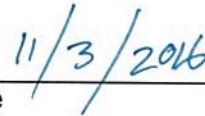
Holiday Events: Erin Newberry discussed canceling the chapter meeting in December and having chapter members bring food to donate to the San Antonio Food Bank. Jeff Ratliff volunteered to look into the details of having the San Antonio Food Bank drop of a food drum for the November chapter meeting. As a result, Christie Saenz motioned to cancel the scheduled December chapter meeting. Erin Newberry seconded the motion. Erin Newberry also stated that she would like the chapter to donate to Chapter 74's Blue Santa event by using the booth raffle item, the margarita basket, as a donation.

Adjourn: Meeting was adjourned by Erin Newberry at 1:49 PM

Minutes prepared by IRWA Chapter 39 Secretary, Matthew McGee and reviewed by IRWA Chapter 39 President, Erin Newberry for approval by the IRWA Chapter 39 Board of Directors at our next Board Meeting scheduled for November 3, 2016 at 11:30 am.



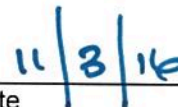
Matthew McGee



Date



Erin Newberry, ARWP, RW-NAC



Date