



X	President & One Year Director: Christie Saenz	X	Treasurer: Georgia Snodgrass
X	Vice President & Two Year Director: Matthew McGee	X	Secretary: Matthew Eckmann
X	Education Chair: Joyce Labus		PDC Chair: Yvonne Long
	Young Professional Chair: Brad Bujan		Awards & Nomination Chair: Mark Schulze
X	Membership Chair: Kyle R. Schroeder		Special Events Chair: Debbie Herrera
	Past President/Region 2 Secretary: Erin Newberry	X	Website/Newsletter Chair: Cynthia Garcia
X	Member/Region 2 Vice-Chair: Denise Skinner		Social Media Chair: Ashley Johnson

Members who attended are marked with an "x"

Call to Order: Meeting called to order by Christie Saenz at 11:42 am

Previous Meeting Minutes: Minutes from the Regular Board Meeting of August 10th and the Special Board Meeting of August 17th were previously e-mailed to all board members and copies were provided at this meeting. Matthew McGee motioned to approve the minutes from the August 10th Regular Board Meeting and Georgia Snodgrass seconded the motion. The motion passed unanimously. Matthew McGee motioned to approve the minutes from the August 17th Special Board Meeting and Georgia Snodgrass seconded the motion. The motion passed unanimously.

OFFICER AND COMMITTEE REPORTS

Treasurers Report: Georgia Snodgrass informed the Board that the Checking Account balance as of September 11th was \$43,472.13. Part of the balance consists of funds collected at the Eminent Domain Seminar. Georgia informed the board that a spam e-mail from Wells Fargo was received and that the Board should be conscious of any e-mails received from Wells Fargo concerning the account. Georgia passed out a preliminary budget for the Board to review for discussion at a future meeting.

Education Committee: Joyce Labus updated the Board on the Eminent Domain Seminar held in San Marcos, TX on September 8, 2017. There were approximately 236 in attendance and the acceptance of credit cards this year was very well received. Further discussion was had regarding fees charged for credit card payments specifically regarding sponsors who payed with credit cards. Joyce discussed that course 901 already had 16 participants and 902 has 18 participants without any promotion. Course 303 is being scheduled and needs and instructor. The Board suggested either Don Toner, if he is available, or Lisa Harrison. Joyce informed the Board that she is looking to schedule course 421 which is a 4 day course but does not have a classroom location or a coordinator. Denise Skinner will look into availability of a classroom at NuStar. Joyce also discussed interest from members in hosting a Yellowbook Course that is being offered in Maryland. Joyce indicated that she had spoken with Headquarters and they would see how well the class does in Maryland and explore additional locations to host.

Membership Committee: Kyle Schroeder updated the board that there are 3 new members pending. Sam Blanco, Abigale Connor Kamert and Laura Nelson.

Professional Development: Christie Saenz updated the Board that 2 members have received their SR/WA designation. Erin Newberry and Sandra Munoz.

Young Professional Committee: Georgia Snodgrass read an e-mail received from Brad Bujan with an update to the Board regarding the potential location for the YP social that will be held at the 2018 International Conference in Edmonton. Matthew Eckmann discussed planning efforts for the YP Sessions to be held at the 2018 International Conference. Matthew Eckmann also discussed the 2017 Make-A-Wish Golf Tournament and informed the Board that approximately \$12,500 was raised for Make-A-Wish.



Region 2 Update:

Denise Skinner gave the Board an update on the 40 for 40 scholarship program being offered by the RWIEF.

- Link on the IRWA website for the application.
- There will be 2 members selected from each region and then 20 members selected from the overall applicants.
- Applications need to be submitted to Headquarters no later than September 30th.
- The scholarship is available to any member in good standing who has been a member for at least a year.
- The Scholarship will fund the courses necessary to obtain the RWA or RWP designation.

Chapter Nominations and Elections: No Report

Website/Newsletter Updates: Christie Saenz inquired as to what the monthly fee was for the website and what that covered. Georgia informed her that the fee is \$349 per month. Christie asked the Board to send her anything that will need to be added to the website.

NEW BUSINESS

1. Matthew Eckmann made a motion to not host the 2018 Utility Symposium in San Antonio. Joyce Lanus seconded. The Board discussed the high risk associated with hosting the symposium. Erin Newberry voiced by e-mail that we should still look at hosting the Symposium somewhere else. The Board discussed that since the contract was already signed with the Hilton for the Spring Forum that it would be difficult to host the Symposium somewhere else. A vote was called for by Christie and the motion passed unanimously.
2. The Board discussed the 3 free memberships and 1 free conference admission that was awarded to the Chapter for the 5% growth goal that was achieved. Matthew Eckmann made a motion that the 3 memberships be raffled to the membership based on attendance at meetings in 2017. 1 entry per member who signed in at Chapter Meetings between January and September 2017. Georgia Snodgrass seconded and the motion passed unanimously. Matthew Eckmann made a motion that the 1 free conference admission be given to Kyle Schroeder, Georgia Snodgrass seconded. Kyle Schroeder indicated that he was honored to be considered. Joyce Labus referenced comments from Yvonne Long that the admission should be given by a raffle. A vote was taken and passed unanimously with Kyle Schroeder abstaining.
3. Matthew Eckmann inquired about funding for Officers to attend the 2018 International Conference in Edmonton. The Board discussed that they would like to see a proposed budget for the expenses and asked Matthew Eckmann to prepare for the next Board Meeting.

Adjourn: A motion was made by Georgia Snodgrass and seconded by Kyle Schroeder to adjourn the meeting. The motion passed unanimously and the meeting was adjourned at 1:00PM.

Minutes prepared by IRWA Chapter 39 Secretary, Matthew Eckmann and reviewed by IRWA Chapter 39 President, Christie Saenz for approval by the IRWA Chapter 39 Board of Directors at our next Board Meeting scheduled for October 5, 2017 at 11:30 am.